



The Faculty of Oenology IQAS Process Map

Strategic processes

Drafting and review of the quality policy and objectives

- PR-FE-001 Drafting and review of the quality policy and objectives

Quality assurance of training programmes

- PR-FE-002 Programme planning
 - PR-GPQ-001 Design planning of new course programmes and technical evaluation of proposals
 - PR-GPQ-002 Programming and authorisation of programmes implementation
 - PR-SREd-001 Establishment and implementation of the programmes on-line teaching model
- PR-FE-003 Monitoring and periodic review of programmes
- PR-FE-004 Modification of programmes
- PR-FE-005 Suspension of programmes
- PR-FE-006 Accreditation of programmes
- PR-FE-007 Publication of information on the programmes

IQAS definition, review and improvement

- PR-FE-008 IQAS definition, review and improvement

Definition of academic staff policies

- PR-SRH-034 Maintenance of staff and teaching planning

Operational processes

Access, admission and registration of students

- PR-FE-014 Definition of the entry profile, access, recruitment, admission, registration and reception of master's degree students
- PR-FE-020 Definition of the entry profile, recruitment, registration and reception of bachelor's degree students
 - PR-ADOC-001 Planning and organisation of registration
 - PR-SGA-003 Implementation of registration
 - PR-SGA-001 Dissemination of information to students
 - PR-ADOC-008 Assessment of user satisfaction

Development of training programmes

- PR-FE-009 Development of training programmes

Management of student mobility

- PR-ICENTER-001 Management of outgoing mobility
- PR-ICENTER-002 Management of incoming mobility

Management of the curricular external internships

- PR-FE-010 Management of the curricular external internships

Management of thesis

- PR-FE-019 Management of bachelor's/master's thesis

Student guidance

- PR-FE-013 Student guidance
 - PR-OOU-001 Professional guidance

Support processes

Management of material resources and services

- PR-FE-017 Management of material resources, and services (center)
 - PR-SRM-001 Management of installations incidents
 - PR-SRITIC-001 ICT incidents

Inquiries, complaints, claims, suggestions and praise

- PR-FE-015 Inquiries, complaints, claims, suggestions and praise

Management of teaching resources

- PR-FE-021 Management of teaching resources
 - Selection, recruitment and onboarding of teaching and research staff
 - Working life of teaching and research staff
 - Assessment and promotion of teaching and research staff
 - Payroll management
 - Social Security management
 - PR-SRH-087 Pension plan management
 - PR-SRH-097 Internal dissemination
 - PR-ICE-001 Teaching and research staff training

Quality management

- PR-FE-016 Control of documents and evidences

STAKEHOLDER NEEDS, EXPECTATIONS AND REQUIREMENTS

STAKEHOLDER SATISFACTION

To access the file for each process, click on its title. Documentation in Catalan.
 Italics indicate the processes managed in a cross-curricula manner that the Faculty is a user.